## **MILITARY ACTIVE DUTY COMMITMENTS**

Any candidate unable to complete all components of the testing process due to **active** military service should refer to Section 243 of Military Law for information or contact Keith Murphy at Suffolk County Civil Service (contact information below)

# **REQUIREMENTS FOR MILITARY MAKE UP-EXAMS**

An individual who, due to **active** military duty in the United States Army, Navy, Marine Corps, Air Force, Coast Guard or is on **active** duty in any of their respective reserve components, on the date of a written exam, may be eligible for a Military Makeup Exam at a later date.

- The Military Makeup Exam may be completed while still on active duty or after being released from active duty.
- Applicants should request a Military Makeup Examination as soon as possible after release from active duty.
- The eligible list resulting from the examination being applied for must still be in existence.
- A Military Makeup Exam may not be administered for an examination if the eligible list will soon expire.

On or before the day of the Military Makeup Exam, a candidate will be required to:

- Submit a copy of a DD-214 or military orders to substantiate the fact that he/she was on active duty on the original test
  date.
- Certify that he/she has no prior knowledge of the contents of the examination.

#### **VETERANS POINTS**

To receive veterans credit one must have served full-time Active Duty in the armed forces of the United States, other than for training.

- NON-DISABLED VETERANS: 5 points for Open-Competitive Exams
- DISABLED VETERANS 10 points for Open-Competitive Exams

These additional credits, which are combined with the final score obtained in the examination, may be granted only to PASSING CANDIDATES at the time of establishment of the eligible list.

## **AGE REQUIREMENTS**

Candidates with active military duty, as defined in Section 243 (10-a) of the New York State Military Law, may deduct up to six years from their age to meet the maximum age requirement for the following exams: Police Officer and Deputy Sheriff I. Candidates must meet the age requirements for these exams on the day they take the written exam.

# **FOR INFORMATION CONTACT**

Civil Service at 631-853-5500 or Keith Murphy Department of Civil Service P.O. Box 6100 Hauppauge, NY 11788 (631) 853-4684 or Email – kmurphy@suffolkcountyny.gov